



is seeking a

WEBMASTER/PRODUCTION COORDINATOR

Salary Range: \$69,000.00 - \$77,000.00 annually

Permanent Position

Join the team with a mission to champion, develop, and implement an integrated transportation system for the Greater Toronto and Hamilton region that enhances prosperity, sustainability and quality of life.

Metrolinx (legally known as the Greater Toronto Transportation Authority) is looking for a highly motivated, creative, and web-savvy team player in it's Community Relations and Initiatives Unit to: provide technical expertise in developing, supporting, maintaining and enhancing the public and internal web sites; plan, create and implement the design, layout, production and printing of communications and promotional products and publications; oversee print-production procurement process.

Location: 20 Bay Street, Toronto

Qualifications:

As the successful candidate, you will bring a wide range of knowledge and experience in internet protocols, software applications (e.g. web and desktop publishing) and standards (e.g. W3C) and HTML coding. You will also have knowledge of formal design/layout principles and graphic creation programs. You are well-versed in web communications theory and practices and communications methods, practices, design, layout and production processes/ techniques. You have solid knowledge of computer software and internet-related applications as well as procurement processes and practices. Well-developed writing, editing and proofreading skills along with strong planning, analytical and consulting skills are required.

Please visit www.metrolinx.com for more information.

Please submit your resume and cover letter no later than August 15, 2008 quoting

File Number GTTA-08-05 to:

Manager, Corporate Affairs

Metrolinx

20 Bay Street, Suite 901

Toronto, ON M5J 2M8

Facsimile: 416-874-5901

OR email: metrolinxresumes@metrolinx.com

Only those selected for an Interview will be contacted.

AN EQUAL EMPLOYMENT OPPORTUNITY

www.metrolinx.com

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